

FNAME LNAME CSCP

226 Magistrate Drive ✧ Nashua, Connecticut 00000
Res 000.000.0000 Cell 000.000.0000 ✧ fname.lname@gmail.com

PURCHASING MANAGER

Inventory Control / Supply Chain / Commodity Management / MRP

Accomplished buyer skilled in manufacturing, offers strong vendor negotiating skills along with a proven ability to master purchase order systems and participate actively in cross-functional project teams. Uses creative methods to manage inventories and supply agreements. Skilled in "Just in Time" Material Requirements Planning, "Last Time Buy Analyses", (LTB) "End of Life Management," (EOL) and Inventory Control. Well versed in Category management and Supplier Relationship Management Processes, ISO 9001:2000 and Quality Assurance. Exceptional interpersonal communicator and pragmatic problem solver; empowers employees with a 'get things done' attitude. Proficient in SAP Material Requirements Planning software and MS Office with advanced skills in Access and Excel, Oracle as a Superuser, Minx, Mapics, Quote FX and Citrix.

KEY ACCOMPLISHMENTS

- ✓ *Negotiated with a new supplier for photographic film while at Images Entertainment, **generating an estimated \$800,000 in cost savings** for CY 2010.*
- ✓ *Established revised Min/Max stock levels for inventory items at Images; **reduced on hand inventory by 43%**.*
- ✓ *Saved over \$300,000 in inventory cost for ACT and existing OEM customers within a 12 month timeframe.*
- ✓ *Maintained full RoHS compliance for ACT's largest customer.*
- ✓ *Established logistics for JIT parts handling on new Bills of Materials for Milford Manufacturing.*

PROFESSIONAL EXPERIENCE

Foto Images, Salem, Oregon

2008 – 2010

Images Entertainment of Salem, OR, is a privately held company and North America's largest owner/operator of vended self-service photo booths and imaging kiosks.

MATERIALS MANAGER

- ◆ Charged with managing Procurement, Shipping / Receiving & Warehouse departments; reported directly to the CFO.
- ◆ Researched sales history and developed revised Min / Max levels for all inventory items. Able to reduce \$2.1 million inventory by 43%.
- ◆ Improved cash flow for Images Entertainment by improving vendor management
- ◆ Negotiated with a new supplier for photographic film purchases generating an estimated \$800,000 in cost savings for CY 2010.
- ◆ Collaborated with the IT department in the development of more sophisticated material metrics to increase inventory turnover.

ACE Electronics, Hudson, Maine

2006 – 2008

ACE Electronics, Inc. provides electronic manufacturing solutions to telecommunications, networking, computing, and medical enterprises.

MATERIALS MANAGER (2008)

- ◆ Responsible for vendor management, EDI, consignment programs, obsolete material sell back, invoice resolution and payment terms. Reported to the VP of Operations.
- ◆ Managed team of Senior Buyers, Expeditors; procured material to support 16 OEM Customers.
- ◆ Actively monitored material metrics including Inventory Turns, OTD, MRB Aging, Total Inventory, Excess Obsolete and Time phased inventory projections.
- ◆ Supported manufacturing daily to eliminate halts in the production lines.

PURCHASING MANAGER (2006 -- 2008)

- ◆ Coordinated material flow in support of customer/ in-house production requirements; reported to the Director of Materials.
- ◆ Collaborated with Program Management, Sales and Production to plan factory build schedule; coordinated schedule changes and commits.
- ◆ Met weekly with OEM Customers, ACT Management and Tier One Suppliers.
- ◆ Mitigating OEM exposure for programs that have gone end of life by identifying and returning surplus inventory.

PROFESSIONAL EXPERIENCE (CONTINUED)

Dodge Technologies, Westford, Massachusetts

2006

Dodge Technologies is a leading supplier of printed circuit board assemblies, system assemblies, and electronics contract manufacturing services for the military, communications, industrial, and medical industries.

SENIOR BUYER / PLANNER II

- ◆ Developed procurement and planning procedures to drive prototype production line for OEM customers. Created detailed reports for program management's scheduling activities.
- ◆ Resolved material constraints to ensure that build schedule was achieved.

ACE Electronics, Hudson, Maine

2005 – 2006

SENIOR BUYER / PLANNER

- ◆ Sole buyer for the largest OEM customer of ACES that contributed over 40% of the division's revenue; customer was completely RoHS compliant. Monitored vendors closely and ensured timely receipt of all necessary Certificates of Compliance.
- ◆ Saved well over \$300,000 for ACE and existing OEM customers within a 12 month timeframe by creating quarterly cost reductions generated through key buys and form fit and function equivalent crosses.
- ◆ Provided primary support for hard to find devices for other ACE divisions.

Mildew Manufacturing Services, Milford, Massachusetts

2003 – 2005

Mildew Manufacturing Services is a highly-flexible and fully-equipped EMS contract manufacturer that specializes in low-volume, high-mix projects for companies of all sizes and stages of production.

SENIOR BUYER

- ◆ Recruited to procure all components used in a specified customer's manufactured product. Components include PCB's, Semi's, passives, sheet metal, and complete box-build material.
- ◆ Established JIT parts for new Bills of Materials and managed JIT vendors.
- ◆ Managed inventory, PPV maintenance and accounts payable communications.
- ◆ Provided quotations and quick turn buys for builds outside of MRP control and developed cost analysis on end customer ECO's.

Smith International, Inc. / Decade Electronics, Inc., Marlborough, Country

1999 – 2003

Smith International Inc. bought assets of Decade Electronics. The move enables the DEM to operate plants in New England, Silicon Valley and Thailand.

BUYER / PLANNER

- ◆ Assigned to the Arris team, which generated 55% of the revenue for the Marlborough facility. Procured all components used by the teams account, including PCB's, semiconductors, passives, sheet metal, and complete box-build material.
- ◆ Visited customer's site twice weekly for meetings and procurement status.
- ◆ Coordinated end customer consignment parts from specified locations into receiving.

E-4 SPECIALIST, UNITED STATES ARMY, Honorable Discharge.

Desert Storm / Operation Provide Comfort stationed in Turkey.

EDUCATION / AFFILIATIONS

*Received APICS CSCP (Certified Supply Chain Professional) Certificate
Northeastern University, Boston, Massachusetts*

Lowell Vocational High School – Electronics Certificate & Diploma

APICS Chapter Membership Southern New Hampshire since 2008